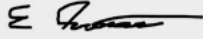


## MPH Covid risk assessment form

| <b>Date:</b><br>12 <sup>th</sup> May 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Ref. No:</b><br>COVID19                          | <b>Review Date:</b><br>12 <sup>th</sup> July 2020 | <b>Assessor/s:</b><br>Ele Ioannou                                                                                                                                                                                             |               |          | <b>Assessors Signature:</b><br> |                                                                                                                                                                                                                                                                                                                                                                                  |               |                   |            |                                                              |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------|------------|--------------------------------------------------------------|------------------|
| <b>Description of task to be assessed:</b><br>COVID-19 Virus Infection Control                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                     |                                                   |                                                                                                                                                                                                                               |               |          | <b>Area or Dept:</b><br>Persons Exposed (e.g. employee, contractor, public etc)                                    |                                                                                                                                                                                                                                                                                                                                                                                  |               | Mr Plant Hire PLC |            | Employee                                                     |                  |
| <p><b>Section A - Hazard Identification and Initial and Risk Assessment</b><br/>Review how the task is, or is going to be, undertaken. Consider each step in the task. If possible, observe how the task is undertaken. When conducting this review, ensure you consult personnel who are involved and consider any existing documentation that may have a bearing on your assessment (e.g. documented procedures and policies, equipment used for task, chemicals, substances employed, services used (electricity, gas, compressed air etc.) or maintenance procedures.</p> <p><b>Section B - Additional Risk Control Measures</b><br/>Identify any hazard which has a risk rating greater than five (5). If no hazards are rated greater than five (5) then the risk assessment is complete. If there are hazards with a risk rating of greater than five (5) then additional risk control measures need to be considered. For each hazard identified as requiring an additional risk control measure, review the hazard and decide what additional controls can be introduced to sufficiently reduce the risk to an acceptable level. Re-calculate the revised risk rating taking into account the proposed additional controls.</p> |                                                     |                                                   |                                                                                                                                                                                                                               |               |          |                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                  |               |                   |            |                                                              |                  |
| Ref                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Hazard                                              | Potential Harm                                    | Existing Risk Control Measures                                                                                                                                                                                                | Level of Risk |          |                                                                                                                    | Additional control measures                                                                                                                                                                                                                                                                                                                                                      | Residual risk |                   |            | Person responsible                                           | Date to Complete |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                     |                                                   |                                                                                                                                                                                                                               | Prob-ability  | Severity | Risk Score                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                  | Prob-ability  | Severity          | Risk Score |                                                              |                  |
| 01                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Exposure to contaminated person(s) and/or surfaces. | Infection with COVID-19                           | Current Government guidance to be followed including not expecting employees who are vulnerable or shielding to attend work.<br><br>All staff who can work from home are provided with suitable arrangements for homeworking. | 3             | 4        | 12                                                                                                                 | Where staff are required to attend office, occupied workstations must be a minimum of 2 metres apart. Any desks between designated workstations should be put out of use.<br><br>Individuals identified as "at risk" by the government to inform line manager and continue self-isolation as advised by NHS. Individuals are not to undertake any site visits or attend offices. | 2             | 4                 | 8          | Manager for overseeing, individual persons to carry out task |                  |

|  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
|  |  |  | <p>Wash hands regularly.</p> <p>Hand washing facilities made available where possible. Use of alcohol disinfectant gel/wipes where suitable handwashing not available.</p> <p>Disposable towels/hot air drying only in use.</p> <p>Adequate provision of pedal action (or similar) waste bins for contaminated wipes, tissues, etc.</p> <p>Practice social distancing – maintain 2 metre distance between individuals.</p> <p>Travel to site in isolation either walking, cycling or driving. Avoid use of public transport.</p> <p>Any equipment to be cleaned and disinfected before/after site visit.</p> <p>Restrict site visits to essential circumstances only. Where possible meetings should be conducted remotely.</p> |  |  |  | <p>Communal areas should be put out of use if 2 metre distance cannot be maintained.</p> <p>Provide adequate supply of cleaning and disinfectant materials</p> <p>All work surfaces and utensils should be cleaned and disinfected before and after use.</p> <p>Where possible air circulation systems should be switched off.</p> <p>Within workplaces - clean down of work surfaces, keyboards, telephones, etc at start and end of working day.</p> <p>Within vehicles - clean down all interior surfaces/contact points at start and end of journey.</p> <p>Where equipment is taken onto site/off site, appropriate cleaning equipment and chemicals should be provided to employee.</p> <p>Where site visits are deemed necessary, site controls for destination should be obtained. If</p> |  |  |  |
|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|



|    |                                                                                          |                         |                                                                                                                                                                                                                               |   |   |    |                                                                                                                                                                                                                                                                                                                                                                                                                         |   |   |    |  |  |
|----|------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|----|--|--|
| 02 | Colleague developing symptoms (cough /fever/shortness of breath) prior to attending work | Infection with COVID-19 | Individual(s) with any symptoms should self-isolate.<br><br>Current Government guidance to be followed<br><br>Procedure communicated to all staff.                                                                            | 4 | 3 | 12 | If COVID confirmed Line manager to review all persons with whom infected individual may have come into contact in last 14 days and consider if they need to self- isolate                                                                                                                                                                                                                                               | 4 | 2 | 8  |  |  |
| 03 | Colleague developing symptoms (cough /fever/shortness of breath) at work                 | Infection with COVID-19 | Current Government guidance to be followed<br><br>Individual must remain at least 2 metres from other people and avoid touching people, surfaces and objects. Inform line manager and immediately leave premises and go home. | 4 | 4 | 12 | All potentially contaminated areas to be cleaned and disinfected as per Government guidance:<br><br><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a> | 4 | 3 | 12 |  |  |

**Section C - Additional Comments**  
 Add any other comments that are relevant to the risk assessment.

The following task specific documents should be read in conjunction with this risk assessment:

UK Government Guidance: <https://www.gov.uk/coronavirus>

|             |               | Severity     |            |            |            |            |
|-------------|---------------|--------------|------------|------------|------------|------------|
|             |               | Trivial<br>1 | Minor<br>2 | 7-day<br>3 | Major<br>4 | Fatal<br>5 |
| Probability | Very likely 5 | 5            | 10         | 15         | 20         | 25         |
|             | Probably 4    | 4            | 8          | 12         | 16         | 20         |
|             | Possible 3    | 3            | 6          | 9          | 12         | 15         |
|             | Remote 2      | 2            | 4          | 6          | 8          | 10         |
|             | Improbable 1  | 1            | 2          | 3          | 4          | 5          |

| Level of risk | Action and timescale                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| High          | You should not start work until the risk has been reduced. You may have to set aside considerable resources to reduce the risk. If the risk involves work in progress, you should take urgent action. If it is not possible to reduce the risk even with unlimited resources, you must stop all work.                                                                                                             |
| Medium        | You must try to reduce the risk, but should carefully measure the cost of prevention. You should use measures to reduce the risk within a defined time period. If the medium risk is associated with extremely harmful consequences, you may need to carry out another assessment to identify more precisely the likelihood of harm. This will help you decide whether you need to use improved control measures. |
| Low           | You don't need to take action or keep documentary records. Monitoring is necessary to make sure that the controls are still effective.                                                                                                                                                                                                                                                                            |

